



# WHAT YOU WILL NEED TO COMPLETE <u>PRIOR</u> TO BEGINNING THE REGISTRATION PROCESS

The following information will help you with the information needed to complete registration.

Hockey Canada has a new system (Spordle) which consolidates the previous Hockey Canada Registry and eHockey sites. As such, all new registrants must create a Spordle account ahead of registering to obtain your Hockey Canada ID# and complete the Hockey Alberta Parent Respect in Sport. See information below.

Please make sure to read through the following information completely, this will help you prepare and make registering much easier!

#### \*NOTE\*

- All fees payable online by credit card. (Note: there is a 3.25% + \$1.50 per transaction service charge for credit card charges)
- If paying by cash or cheque you must come down to the office. #4, 5202 12 Street (upstairs by the gym in the Servus Sports Centre).
- You can choose to pay in four (4) equal installment payments. (1st payment due upon registration, 2nd on June 15th, 3rd on July 15th, 4th on August 15<sup>th</sup>)
- Make sure you register by June 30<sup>th</sup>, 2023, to avoid late fee. Registrations starting July 1<sup>st</sup> will increase by \$150. This additional amount is non-refundable.
- Payment needs to be paid in full before the season starts.

## **RETURNING PLAYERS**

- Access your Spordle account to obtain your players' Hockey Canada ID#(s) Please do not
  make a new ID if you cannot remember your login. Email the office and we can help
  you.office@lloydminsterminorhockey.com
  Use this link to login Spordle You can copy and paste your child's HCR # or write them
  down. You will need these numbers to register your child.
- 2. Ensure that all required certifications (Respect in Sport, Coaching Certifications etc.) are still valid. If not, must renew it before the season starts. Valid Respect in Sport Parent certificate number required for registration.
- 3. You will need a scanned copy of your child's birth certificate or passport, your driver's license, and a copy of a utility bill. These will need to be uploaded in the TeamSnap registration online form
- 4. Make sure to register before June 30, 2023, to avoid a late fee of \$150.00.
- 5. Complete the <u>Hockey Alberta Parent Declaration form</u> only if you have moved in the last 12 months. (Please enter this email address <u>office@lloydminsterminorhockey.com</u> where it requests the email of the MHA in the submission Section)
- 6. Begin Registration Process HERE





## NEW PLAYERS

- 1. Late fees do not apply for new players registering in the current season with LMHA.
- Please email Denise at office@lloydminsterminorhockey.com to let us know you are a new player to our association and/or you are welcome to come down to the office located at #4 5202 12 Street, upstairs at the Servus Sports Centre by the gym. It would be nice to meet you and answer any questions you might have. Please check our website for summer office hours. www.lloydminsterminorhockey.com
- 3. Complete Hockey Alberta's Parent Respect in Sport Certificate and if you have already completed this program for another child, you will have to add the new player to the certificate. You will need the certificate number proving completion in order to register. Respect in Sport Parent Program
- 4. If you don't have an existing Hockey Canada Spordle account, create one <u>HERE</u> (\*\*NOTE YOU **DO NOT** REGISTER YOUR PLAYER THROUGH SPORDLE)
- 5. Link your participating member(s) and obtain their Hockey Canada ID#(s). If you are unable to add your player through Spordle, contact the Respect in Sport help line at 1-866-956-9791.
- 6. Proof of Residency Documents (driver's license, utility bill etc. showing your name and residential address within our boundary zone)
- 7. Age verification documents (birth certificate or passport) scan to be uploaded during registration process.
- 8. Begin Registration Process HERE

## PLAYERS TRANSFERRING FROM ANOTHER ASSOCIATION

The following steps must be completed BEFORE beginning the registration process.

- 1. Please email our office to let us know you are transferring a player to LMHA office@lloydminsterminorhockey.com
- 2. You must complete this Hockey Alberta Online Parent Declaration Form (1 per participant). Please ensure the completed form is submitted to our office. To do this, make sure to enter the office email office@lloydminsterminorhockey.com into the Minor Hockey Association Submission section of the online form, this is important to make sure the transfer process can get started and completed before the season starts. Also please make sure all fields are filled out on the form or Hockey Alberta will make you redo it which will hold up the process.
- 3. You will need to provide proof of residency documents (driver's license, utility bill etc. showing your name and residential address within our boundary).

Once we receive the above information, we will initiate the player transfer. We will contact you once your player account has been transferred and you are eligible to register with Lloydminster. At that point, you will be able to begin the LMHA registration portion. You will require:

- 1. Access your Spordle account to obtain your players' Hockey Canada ID#(s)
- 2. Ensure that all required certifications (Respect in Sport, Coaching Certifications etc.) are still valid. If not, must renew before the season start.
- 3. Certificate number proving completion of Respect in Sport Parent Program
- Age verification documents (birth certificate or passport) scan to be uploaded during registration process.





# Lloydminster Minor Hockey Registration Fees 2023 – 2024 Season

DIVISION	YEAR OF BIRTH	2023/2024 Registration Fees	Late Registration After June 30th	FUNDRAISER
U5 (formerly Intro)	2019	\$200.00	-	\$200.00 PER FAMILY
U-7	2017-2018	\$620.00	\$770.00	\$200.00 PER FAMILY
<i>U-9</i>	2015-2016	\$725.00	\$875.00	\$200.00 PER FAMILY
U-9 Female	2015-2016	\$725.00	\$875.00	\$200.00 PER FAMILY
U-11	2013-2014	\$1020.00	\$1170.00	\$200.00 PER FAMILY
U-11 Female	2013-2014	\$1020.00	\$1170.00	\$200.00 PER FAMILY
U-13	2011-2012	\$1375.00	\$1525.00	\$200.00 PER FAMILY
U-13 Female	2011-2012	\$1375.00	\$1525.00	\$200.00 PER FAMILY
<b>U-15</b> NonContactOption	2009-2010	\$1375.00	\$1525.00	\$200.00 PER FAMILY
U-15 Female	2009-2010	\$1375.00	\$1525.00	\$200.00 PER FAMILY
U-18	2006-2008	\$1375. + GST \$1443.75	\$1525. + GST \$1601.25	\$200.00 PER FAMILY
U-18 Female	2006-2008	\$1375. + GST =\$1443.75	\$1525. + GST =\$1601.25	\$200.00 PER FAMILY
*Recreational Hockey U11-U15	2009-2013	\$535.00	N/A	\$200.00 PER FAMILY
*Recreational Hockey U18	2006-2008	\$535.00 + GST =\$561.75	N/A	\$200.00 PER FAMILY





## Mandatory Fundraising Fee (Blazers Cash Raffle)

Please note \$200.00 fundraising fee (\*one per family\*) continues for 2023-2024 Season.

This year we are collecting the fundraising fee at the time of registration.

If you are registering more than one family member, please make sure to register all family participants together and only check out once. Otherwise, the Cash Raffle fee will be charged each time you check out. Please email office@lloydminsterminorhockey.com if you have any guestions.

<u>Please have all the required paperwork completed at the time of registration to upload during the registration process when prompted.</u>



## TO GENERATE YOUR PAYMENT RECEIPT

Follow the instructions listed <u>HERE</u>.

#### **Financial Assistance:**

- Families applying for financial assistance must complete the Season Registration and due dates apply.
- Include details of the funding application(s) in the additional information section of your registration form.
- Apply for funding as soon as possible. We must receive all payments or have confirmation of payment before the season starts.
- Email office@lloydminsterminorhockey.com if you have any questions about funding.
- Please note that you cannot apply to any of these organizations for the fundraising fee. <u>The fundraising fee must be paid by parent or guardian.</u>

Jumpstart (registration and equipment)

**KidSport** (registration)

Hockey Canada Foundation – Assist Fund (registration)





## **REFUND POLICY**

The following amounts will be refunded as per dates below. 100% of annual fee less admin fee - Until September 1st, 2023

80% of annual fee less admin fee - First Skate - October 31st, 2023

60% of annual fee less admin fee - November 1st - November 30th, 2023

40% of annual fee less admin fee - December 1st - December 31st, 2023

# NO REFUNDS WILL BE PROCESSED AFTER JANUARY 1 ST OF THE CURRENT HOCKEY SEASON

\*Refunds will be based on the date the written request is received by the LMHA Office Administrator.

## PARTIAL YEAR FEES- (Dates based on player's first ice time)

Registration after November 31st – 80% of annual fee plus admin fee

Registration after December 31st – 60% of annual fee plus admin fee

\*\*\*Does Not Include Our Recreational or U5 programs\*\*\*

## **Additional Team Fees**

There will be team fees set at team level to cover items like socks, apparel, tournaments etc. These will be discussed as a team and decided on at the first team meeting with the team coach and manager.

#### U5 (formerly Intro)

Same great program just a new name!!

### Recreational Hockey (formerly POND)

Recreational Hockey is for players for all levels from U11-U18. Players are grouped by division, with no set teams. Non-contact hockey games/practices will be played twice per week in town only.

#### **ELITE HOCKEY PROGRAMS**

U18AAA/AA, U17AAA, U16AA, U15AAA/AA, U13AA, U11AA Female U18AAA/AA, U15AA. U13AA

Try out information and registration will be posted later.

We are looking forward to another great season of hockey!

<sup>\*\*</sup>Please note that late fee and the credit card transaction fee will not be refunded\*\*

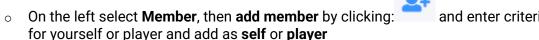




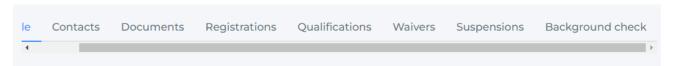
## How to set up your Spordle Account and how to check your certifications.

- 1. Register for your Spordle account here. Registering for Spordle creates a "shell" account.
- The next steps will add any existing Hockey Canada members to your account (your player(s), yourself if you are a volunteer, etc.). If you cannot find your player from the following steps, you need to add them to your <u>Respect In Sport For Hockey Canada</u> Parents account.
  - Once into Spordle, click on the mug shot do anything else on that page) > My Account

in the top, right corner (don't



3. You will then have multiple members, the account holder and the linked member(s), select the newly linked member and on the bottom, you will see:



From the above menus you can check all your certifications, if you are a volunteer!

## Respect in Sport Instructions

#### Step 1 - Respect in Sport for Hockey Canada Parents (RIS for HC Parents)

- One parent/guardian from each family much obtain their <u>Respect in Sport For Hockey</u> <u>Canada Parents</u> certification prior to registering for the Season Registration. There is a small fee.
- 2. In your Respect in Sport For Hockey Canada Parents account, obtain your players Hockey Canada Registry ID for registration:
  - 1. Navigate to **Profile > Child Management**
  - 2. Record your player's Hockey Canada Registry ID as you will need it to register your player or add a new player(s)
  - 3. Note that your players':
    - Hockey Canada Registry ID (HCR ID)
    - Birthdate
    - First and Last Name
    - Minor Hockey Association

These are all checked against the Hockey Canada Registry so ensure they are entered correctly and match the information found in your Respect In Sport For Hockey Canada Parents account.